



AgEcon SEARCH
RESEARCH IN AGRICULTURAL & APPLIED ECONOMICS

The World's Largest Open Access Agricultural & Applied Economics Digital Library

This document is discoverable and free to researchers across the globe due to the work of AgEcon Search.

Help ensure our sustainability.

Give to AgEcon Search

AgEcon Search

<http://ageconsearch.umn.edu>

aesearch@umn.edu

*Papers downloaded from **AgEcon Search** may be used for non-commercial purposes and personal study only. No other use, including posting to another Internet site, is permitted without permission from the copyright owner (not AgEcon Search), or as allowed under the provisions of Fair Use, U.S. Copyright Act, Title 17 U.S.C.*

AGREKON : GUIDE TO AUTHORS

Manuscripts

1. Manuscripts should be written in English or Afrikaans.
2. Four copies of the manuscript should be submitted. Original illustrations and four sets of photocopies thereof should accompany the manuscript, excepting illustrations which are on computer diskettes..
3. Manuscripts should be typewritten, typed on one side of the paper with wide margins. Every page of the manuscript, including the title page, references, tables, etc. should be numbered. No reference should however be made to page numbers; if necessary, one may refer to sections. Underline words that should be in italics, and do not underline any other words. Avoid excessive usage of italics to emphasize part of the text.
4. Manuscripts should normally not exceed 10 000 words.
5. In general, manuscripts should be organized in the following order:
 - Title (should be clear, descriptive and concise)
 - Name(s) of author(s)
 - Author's institutional affiliation(s)
 - Other information such as research grants may be included as a footnote to the title page. This information should be concise. Lengthy information should preferably be in the text or as a note between the text and list of references.
 - Abstracts
 - The main text, organized in a logical sequence.
 - Notes (which may include acknowledgements).
 - References.
 - English summary (if contribution is written in Afrikaans).
 - Tables.
 - Figures with captions.
6. Titles and subtitles should be typed on separate lines and numbered numerically.
7. Upon final acceptance of the contribution, a computer diskette (double sided, double density) should be submitted. It should contain the final text, including all corrections and software programme (WordPerfect 5.1[®] and MS Word 6.0[®] are preferred, and for figures, Harvard Graphics[®] and Excell[®] are preferred).
8. Agrekon reserves the privilege of returning accepted manuscripts and illustrations which are not in the proper form given in this guide,

to authors for purposes of revision.

Abstracts

1. The abstract should be clear, descriptive and not longer than 250 words.
2. There should be abstracts in both English and Afrikaans irrespective of the language in which the contribution is written. However, foreign contributors need not supply abstracts in Afrikaans. The editorial group will translate abstracts of such contributions into Afrikaans.

Summary

1. All papers written in Afrikaans should include an English summary directly after the references drawn in the paper.
2. The summary should include details of the background, material, methods, techniques, results and conclusion.
3. The summary should be clear, descriptive and not longer than 1000 words.

Tables

1. Authors should take notice of the limitations set by the size and lay-out of Agrekon. Large tables should be avoided. Reversing of columns and rows will often reduce the dimensions of a table.
2. Tables should be numbered according to their sequence in the text, and all tables must be referred to in the text.
3. Each table should be typewritten on a separate page, and not be included in the text. The appropriate place in the text should be indicated as follows:

INSERT TABLE 2

4. Each table should have a brief and self-explanatory title.
5. Column headings should be brief, but sufficiently explanatory. Standard abbreviations of units of measurement should be added between parentheses.
6. Any explanation essential to the understanding of the table should be given as a foot note at the bottom of the table.

Illustrations

1. All illustrations (line drawings) should be submitted on separate pages.
2. Illustrations should be numbered according to the sequence in the text, and all illustrations must be referred to in the text.
3. Each illustration should be identified on the reverse side (or - in the case of line drawings - on the lower front side).
4. Illustrations should be designed with the format of the page of the journal in mind. Illustrations should be of such a size as to allow a reduction of 50%.
5. The lettering must be big enough to allow a reduction of 50% without its becoming illegible. The same kind of lettering must be used throughout and the style of *Agrekon* must be adhered to.
6. Each figure must have a caption immediately below the figure.
7. The appropriate place in the text for every figure should be indicated as follows:

INSERT FIGURE 3

8. Whenever possible, illustrations should be submitted on a computer diskette (double sided and double density). Harvard Graphics® and MS Excell® are preferred.

References

1. All publications cited in the text should be presented in a list of references following the text of manuscript. The manuscript should be carefully checked to ensure that the spelling of authors' names and dates are exactly the same in the text as in the list of references.
2. In the text, reference should be made to authors' names (without initials) and year of publication and followed by, if appropriate (in the case of books), by the pages involved. Examples: "Lubbe (1992 : 320-331) investigated concentration in meat marketing...." "In Ethiopia, it cost five times as much to transport grain over rough tracks and over paved roads (Abbott, 1986)..." If reference is made to a publication of two authors, their names should be given in the same order as in the publication. Example: "(Van Zyl & Kirsten, 1992)..." If a publication by more than two authors is referred to, the name of the senior author alone should be used, followed by *et al.* (in Italics). However, the indication *et al.* should not be used in the list of references; the names and initials of all authors should be given.

3. References cited together in the text should be arranged chronologically. The list of references should be arranged alphabetically on authors' names, and chronologically per author. If an author's name in the list is also mentioned with co-authors the following order should be used: publications of the single author, arranged according to publication dates - publications of the same author with one co-author - publications of the author with more than one co-author. Publications by the same author(s) in the same year should be listed in 1974a, 1974b, etc.

4. The following system should be used to arrange the references:

a. For periodicals

NIEUWOUDT, W L. (1976). Rents of land and production quotas in agriculture. *South African Journal of Economics*, Vol 44(2):194-196.

b. For edited symposia, special issues, etc., published in a periodical

FENYES, T I. (1988). Concepts for formulating management approaches in a less developed agricultural economy. *Proceedings of the Annual Conference of AEASA*, Stellenbosch, 26-27 September.

c. For books

WILLIAMSON, O E. (1985). *The economic institutions of capitalism*. New York : The Free Press.

d. For multi-author books

GEORGE, P S. (1988). Costs and benefits of food subsidies in India. In Pinstrip-Anderson, P (Ed). *Food subsidies in developing countries*. Baltimore : The John Hopkins University Press.

e. For institutional reports, departmental notes, etc.

HOSSAIN, M. (1988). *Credit for alleviation of rural poverty. The Grameen Bank in Bangladesh*. Washington: International Food Policy Research Institute, Research Report No 65.

5. The titles of journals or institutions should be given in full and not be abbreviated.

6. In the case of publications in any language other than English, the original title is to be retained. However, the titles of publications in non-Latin alphabets should be transliterated, and a notation such as "(in Russian)" or "(in Greek, with English abstract)" should be added.

7. In referring to personal communication the two words followed on the year, e.g., "McNary, J., (1984) personal communication." The institutional affiliation of the person referred to can optionally be added.

Formulae

1. Formulae should be typewritten, if possible. Leave ample space around the formulae.
2. Subscripts and superscripts should be clear.
3. Greek letters and other non-Latin or handwritten symbols should be explained when first used. Contributors should take special care to show clearly the difference between zero (0) and the letter O, and between one (1) and the letter l.
4. The meaning of all symbols must be given immediately.
5. For simple fractions use the solidus (/) instead of a horizontal line, e.g. $I_p/2_m$.
6. Equations should be numbered serially at the right-hand side in parentheses. In general only equations explicitly referred to the text need be numbered.
7. The use of fractional powers instead of root signs is recommended. Also powers of e are often more conveniently denoted by exp.
8. Levels of statistical significance which can be mentioned without further explanation are * P < 0.05, ** P < 0.01 and *** P < 0.001.

Footnotes

1. Footnotes should only be used if absolutely essential. In most cases it will be possible to incorporate the information in normal text.
2. If used, they should be numbered in the text, indicated by superscript numbers, and kept as short as possible.
3. Footnotes should be included at the end of the text, before the list of references.

Copyright

1. When quoting from someone else's work or

when considering reproducing an illustration or table from a book or journal article, an author should make sure that he is not infringing a copyright.

2. Although an author may in general quote from other published works, he should obtain permission from the holder of the copyright if he wishes to make substantial extracts or to reproduce tables, plates, or other illustrations. If the copyright-holder is not the author of the quoted or reproduced material, it is recommended that the permission of the author should also be sought.
3. Material in unpublished letters and manuscripts is also protected and must not be published unless permission has been obtained.
4. Suitable acknowledgement of any borrowed material must always be made.

Proofs

1. Copy editing of manuscripts is performed by the Editorial Committee of Agrekon. The author may be asked to check the proofs of typographical errors and to answer queries from the copy editor.
2. Fax numbers should be provided to ensure efficient communication (if possible /available).

Submission of manuscripts

Submission of a manuscript is understood to imply that the article is original and unpublished and is not being considered for publication elsewhere.

Papers for consideration should be submitted to:

The Editor: Agrekon
PO Box 12986
HATFIELD
0028
South Africa