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INFORMATION TO AUTHORS

Contributions considered for publication in *Agrekon*

Papers reporting results of original research, review articles, comments, replies, research notes, abstracts, book reviews, news and announcements, are considered for publication in *Agrekon*.

Language

The official languages of *Agrekon* are both English and Afrikaans.

Preparation of the text

- The manuscript should be submitted electronically to the Editor at the e-mail address below.
- The manuscript should include an abstract at the beginning of not more than 250 words.
- Contributions in Afrikaans should include an extended summary at the end in English. The summary must relate the essential parts of the contribution.
- The text should be presented in Times New Roman 12pt in Microsoft Word® with 2.5cm margins on paper size A4.
- The title page should include the title, the name(s) of the author(s) and their affiliation(s).

References

- The Harvard method of referencing should be used, in the form name(s) of the author(s), year of publication, page(s) referred to in the text, e.g., (Author, 1994:100).
- The references should be in alphabetical and then chronological order in the Bibliography at the end of the contribution.
- Footnotes and endnotes should be kept to a minimum. Endnotes are located ahead of the references.

Tables

A title, numbered consecutively, should be provided for each table, in bold above the Table, and all tables should be referred to in the text.

Figures

- Figures should be numbered consecutively and referred to in the text. Only black-and-white Figures are accepted.
- Figure captions should be in bold below the Figure.
- Drawings should be completely lettered, the size of the lettering being appropriate to that of the drawings, taking into account the possible need for reduction in size (preferably not more than 50 per cent - width of lines should also be taken into account in this regard). The page format of *Agrekon* should be considered in designing the drawings.

Proofs

One set of proofs may be sent to the author to be checked for printer's errors. In case of two or more authors please indicate to whom the proofs should be sent.

Page charges

A page charge of R25 per page is levied.

All contributions will be carefully refereed for relevance and quality. Submission of an article is understood to imply that the article is original, has not been published elsewhere and is not being considered/has not been considered for publication elsewhere.

INLIGTING AAN OUTEURS

Tipes bydraes gepubliseer in Agrekon

Artikels wat die resultate van oorspronklike navorsing rapporteer, oorsigartikels, kommentaar, antwoorde, navorsingsnotas, uittreksels, boekresensies, nuus en aankondigings.

'n Volledige gids vir outeurs is op aanvraag beskikbaar en word ook in die eerste uitgawe van elke jaar gedruk (in Engels). U word vriendelik versoek om hierdie gids te raadpleeg. Skenk asseblief besondere aandag aan die volgende aspekte:

Taal

Die amptelike tale van Agrekon is beide Engels en Afrikaans.

Voorbereiding van die teks

- Die manuskrip moet 'n samevatting in beide Engels en Afrikaans van nie meer as 250 woorde nie aan die begin insluit. Die titel van die manuskrip moet ook in beide Afrikaans en Engels aangebied word.
- Bydraes in Afrikaans moet 'n opsomming in Engels aan die einde insluit. Die opsomming moet die bydrae weergee.
- Die teks moet getik wees met breë kantlyne.
- Die titelblad moet die volgende insluit: die titel, die name van die outeurs en hul verbintnisse.

Verwysings

- Die Harvardmetode van verwysing moet gebruik word. Outeur(s) se van(ne), jaar van publikasie, bladsy(e) in hakies aangehaal in die teks, bv. (Outeur, 1994:100).
- Die verwysings moet in alfabetiese volgorde en op afsonderlike bladsye agter aan die bydrae gevoeg word.
- Notas word voor die verwysings geplaas.

Tabelle

Tabelle moet op afsonderlike bladsye saamgestel word. Elke tabel moet van 'n titel voorsien word en daar moet in die teks na elke tabel verwys word.

Illustrasies

- Illustrasies moet opeenvolgend genommer word en na verwys word in die teks.
- Tekeninge moet volledige byskrifte hê, met die grootte van die letters aangepas by die van die tekenings, met inagneming van moontlike verkleining daarvan (verkieslik nie meer as 50 persent nie - let ook op na die toepaslikheid van lyndiktes van tekeninge met die oog op verkleining). Die bladsyformaat van Agrekon moet in ag geneem word in die ontwerp van tekeninge. Grafieke moet by finale voorlegging op rekenaardisket verskaf word in Harvard Graphics® of MS Excell®.
- Onderskrifte van figure moet op 'n afsonderlike vel voorsien word.

Aanvaarding

Met finale aanvaarding moet die dokument ge-e-pos word aan editor@aeasa.org.za (dubbelkant met dubbeldigtheid) met die finale teks, insluitende alle korreksies, en die relevante sagteware programme, voorgelê word (Verkieslik in WordPerfect 5.1® of MS Word 6.0® en grafieke in Harvard Graphics® of MS Powerpoint® of MS Excell®).

Proewe

Een stel proewe mag aan die outeurs gestuur word vir kontrolering vir drukfoute. Toon asseblief aan wie proewe gestuur kan word in die geval van twee of meer outeurs.

Bladsyfooie

R25 per bladsy [vanaf September 2000 uitgawe, Vol 39, No 3].

Alle bydraes sal sorgvuldig beoordeel word vir relevansie en kwaliteit. Met die voorlegging van 'n artikel word aanvaar dat die artikel oorspronklik is, nie êrens elders gepubliseer is nie en nie elders vir publikasie oorweeg word nie.